



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

August 18, 2021

Pre Bid Conference Meeting Minutes

Subject: DC00310 Surf City Landscape Enhancement
Division Three

A Mandatory Pre-Bid Conference was held for the DC00310 project on August 17th, 2021 at 10:00am at the Division 3 Operations Building main conference room.

In attendance at the Pre-Bid Conference in person was Jonathan Mitchell – NCDOT, Mary Kimmel – NCDOT, Daniel Jones – NCDOT, Keith Groves – NCDOT, Kirsten Spirakis – NCDOT, David Price – Town of Surf City, Michael McCorquodale – Advantage Electric and Utilities, Jimmy Mattioli – CM Mitchell Construction, Allen Lambert – Daniels & Daniels, Tyler McGhee – T.D. McGhee Co. The following individuals attended via conference call Jeff Lackey – NCDOT, Greg Hall – NCDOT, Rodney Renix – NCDOT, Shaheen Malik – NCDOT, and Ken Thornewell – NCDOT.

The conference began promptly at 10:00am. No other contractors were allowed to enter the conference after 10:00am. Introductions were made and the project was presented. The proposal was reviewed in full highlighting contract times, licensing requirements, and project special provisions. The plans were also reviewed.

After discussing the proposal and plans the attendees were asked if they had any comments. No one had any comments. It was asked that if any contractor had additional questions that these should be asked by COB August 18th, 2021. It was noted that an Addendum would be issued by Thursday August 19th, 2021 with various clarifications and any further answers to questions.

Meeting Concluded.

Cc: Chad Kimes, PE
Bill Kincannon, PE
Anthony Law
Katie E. Hite, PE
Keith Eason, PE
Daniel Jones
Keith Groves

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